



APPLICATION FOR EMPLOYMENT
16726 U Highway, Boonville, Missouri 65233
660-882-6391 660-882-5612 Fax
greis@greiscorp.com
Website: greiscorp.com

GREIS TRUCKING & EXCAVATING is an equal opportunity employer. This application will not be used for limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Should an applicant need reasonable accommodation in the application process, he or she should contact a company representative.

Please fill out all of the sections below:

Date of Application: _____

Applicant Information

Applicant Name: _____
Address: _____
City, State & Zip: _____
Telephone: _____
Email Address: _____
Social Security #: _____

Employment Position

Position(s) applying for: _____

How did you hear about this position? _____
On what date can you start working if you are hired? _____
Do you have reliable transportation to and from work? _____
Salary desired: _____
Are you currently employed? _____
May we contact your present employer? If yes, give employer name and phone number: _____

Job Skills/Qualifications

Please list below the skills and qualifications you possess for the position for which you are applying:

Personal Information

Have you ever applied to or worked for Greis Trucking & Excavating before? Yes No

If yes, when?

Do you have any friends, relatives, or acquaintances working for Greis Trucking & Excavating Yes No

If yes, state name & relationship:

Are you 18 years of age or older? Yes No

Are you a U.S. citizen or approved to work in the United States? Yes No

Can you provide documentation for proof of citizenship or legal status? Yes No

Have you ever been convicted of a criminal offense (felony or misdemeanor)? Yes No

If yes, please state the nature of the crime(s), when and where convicted and disposition of the case:

(Note: GREIS TRUCKING & EXCAVATING complies with the ADA and considers reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. It is possible that a hire may be tested on skill/agility and may be subject to a medical examination conducted by a medical professional.)

Education and Training

High School

Name	Location (City, State)	Year Graduated	Degree Earned

College/University

Name	Location (City, State)	Year Graduated	Degree Earned

Vocational School/Specialized Training

Name	Location (City, State)	Year Graduated	Degree Earned

Previous Employment

Employer Name:

Supervisor Name:

Employer Address:

Employer Telephone:

Duties/Position:

Dates Employed:

Salary

Starting:

Ending:

Reason for leaving:

Employer Name:

Supervisor Name:

Employer Address:

Employer Telephone:

Duties/Position:

Dates Employed:

Salary

Starting:

Ending:

Reason for leaving:

Employer Name:

Supervisor Name:

Employer Address:

Employer Telephone:

Duties/Position:

Dates Employed:

Salary

Starting:

Ending:

Reason for leaving:

References

Please provide 3 reference(s) below:

Reference	Contact Information

PLEASE READ THE FOLLOWING STATEMENTS CAREFULLY BEFORE SIGNING THIS APPLICATION. ONLY THOSE APPLICATIONS THAT ARE SIGNED AND DATED ARE CONSIDERED VALID. IF YOU HAVE ANY QUESTIONS REGARDING THIS STATEMENT, PLEASE ASK THEM BEFORE SIGNING.

I certify that all answers and statements I have made on this application (and resume or other supplementary materials) are true and complete without omissions. By signing below, I authorize GREIS TRUCKING & EXCAVATING to investigate all statements contained in this employment application as they may deem necessary in arriving at an employment decision. I understand that any false information provided by me will likely result in a refusal to hire or immediate discharge if I am employed. I authorize any of the persons or organizations named in this application to give you complete information and records regarding my employment, education, character and qualifications.

If hired I will be responsible for familiarizing myself with all rules and regulations of GREIS TRUCKING & EXCAVATING as they presently exist or are later modified. *If hired, I understand my employment can be terminated at the discretion of GREIS TRUCKING & EXCAVATING or at my option, without notice, at any time and for any reason.*

I also understand that no representative of GREIS TRUCKING & EXCAVATING has any authority to enter into any employment agreement for any specified period of time, or to assure me of any future position, benefits, or terms and conditions of employment, except as specifically stated in a current written agreement signed by the president of GREIS TRUCKING & EXCAVATING.

I understand this application is not an offer of employment and no promises or representations of employment have been made to me at this time.

I have read, understand, and agree with the above.

Signature of Applicant

Date

This application is valid for only ninety (90) days from the date I signed. If I want to be considered for job openings more than ninety (90) days from date signed, I will submit a new application.

RELEASE AND AUTHORIZATION TO OBTAIN CONSUMER AND/OR INVESTIGATIVE CONSUMER REPORT

I, undersigned, hereby consent, authorize and release Greis Trucking & Excavating, its affiliated companies, its subcontractors, and/or its agents (collectively, herein after referred to as the "Company") to procure consumer reports on me including, but not limited to information concerning my character and general reputation. These reports may be obtained through, but not limited to the following sources: motor vehicle reports, social security number verifications, present and former addresses, criminal and civil history/records, and any other public records.

I hereby release any and all persons, business entities, third party agencies, and governmental agencies providing information, whether public or private, from any and all liability, claims and/or demands, by me, my heirs or others making such claim or demand on my behalf for providing consumer report(s) and/or investigative consumer report(s) authorized therein.

I authorize without reservation the Railroads, for which the Company provides services, to access my information in order to determine if I am eligible to perform work on their property.

Further, if I am selected as an employee, or an employee of an independent contractor, for the Company, I understand and authorize that periodic investigations may be requested for the duration of my association with the company. Additionally, I hereby authorize the Company to investigate any incidents of workplace misconduct made against or involving me both during and after the term of my association with the Company.

I understand and agree that any information provided by me that is found to be false, incomplete or misrepresented in any respect in the Company's sole judgment, will be cause to cancel further consideration of my application for employment and/or contracting services whenever such discrepancies are discovered. Further, I understand that by requesting this information that no promise of employment is being made. I am willing that a photocopy of this authorization will be accepted with the same authority as the original.

I HEREBY CERTIFY THAT THIS FORM WAS COMPLETED BY ME, AND THAT THE INFORMATION PROVIDED IS TRUE AND CORRECT AS OF THE DATE HEREOF.

Signature: _____

Date: _____

Please print:

Name: _____

*Date of Birth: _____

First Middle Last

Social Security Number: ____ - ____ - ____

Gender: Male Female

Driver's License #: _____

Issuing State: _____

Daytime Phone Number: _____

Other Names Uses (alias, maiden, nickname): _____

Current Address: _____

Street Number & Name City State Zip Dates

Are you applying for a position in California, Minnesota, or Oklahoma? Yes No

(If yes) Would you like a copy of any consumer reports requested sent to you? Yes No

*Note: Date of Birth Information is required for identification purposes only, and is in no manner used as qualifying for joining the Company. The Company does not discriminate on the basis of sex, religion, veteran status, age or disability.